

## **Southwestern Donkey and Mule Society**

### 2010 Board of Directors Meeting Minutes

March 6, 2010

The second meeting of the SDMS Board of Directors was held at Fairway Golf Carts, Salado, TX. Saturday, March 6, 2010. The meeting was called to order at 12:57 p.m. by President Larry Wolfe. Board members in attendance were Debbie Lee, Sally Armstrong, Shirley Knott, Lynda Cornell, Lou Ann Guthrie, Frank Stein, Mel Howes, Jim Tippie, and Elaine Wolfe. Board members absent were Ricky Scott, Judy Shulter and Lori Miller. Others in attendance were Marsha Stein and Rhonda Tippie.

Minutes of the previous Board Meeting and Annual Meeting were not read as they had been circularized and approved via email.

### **Committee Reports**

Treasurer - Larry Wolfe gave this report due to the absence of Treasurer, Judy Shulter. SDMS began the year with an opening cash balance in the Operating Account of \$12,237.91 and \$4,717.16 in the Scholarship Account. With income and expense through March 4, 2010, the Operating Account cash balance is \$15,730.56. There has been no activity on Scholarship Account during this time.

Larry also presented, with Elaine Wolfe's assistance, the break down of income and expenses for 2009. This report recapped the individual events, as well as the general expense account. Excluding pre-paid expenses, SDMS had a net profit of \$757.27 for the year. Each Board Member was given a copy of this report. The Treasurer's Report was filed subject to audit.

Longears – Larry Wolfe gave this report due to the absence of Chairman, Judy Shulter. Larry advised the Board we are still working on arrangements for Parrie Haynes Ranch due to the changes implemented since it has become a State Park. Larry also advised the Board that Judy has resigned as Chairman of this Committee and a new Chairman would need to be appointed at some future date.

Show – Chairman Sally Armstrong reported the survey sent to SDMS members regarding the possibility of SDMS hosting a NASMA show indicated this was not something those responding were interested in pursuing. Sally informed the Board of the discussions held at the Show Committee Meeting in February. She reviewed the draft of the SDMS Handbook being developed. After discussion the Board recommended changes to be made to the draft.

Newsletter – Elaine Wolfe gave the report due to the absence of Chairman, Lori Miller. Elaine updated the Board about cost cutting measures that may be implemented in 2010. It was suggested one major way to cut cost would be to provide the Newsletter electronically. The Board approved adding a statement in the next SDMS Newsletter advising members that future Newsletters would be available on-line only unless they requested a mailed copy.

Rules – Debbie Lee reported the next meeting will be April 17, 2010, at Denny's in College Station. This will be the combined meeting with GCDMA. Debbie reported she does not know how changes will be implemented regarding printing as the total number of pages is not known at this time.

By-Laws – Elaine Wolfe reported there are no known changes to the By-Laws being considered at this time.

Scholarship – No Report. Marsha Stein stated Westin was very appreciative of the Scholarship he had received and would be applying to A & M soon.

Budget/Audit – Shirley Knott reported the 2007-08 Audit is still incomplete. 2009 has not been audited and the first 2010 quarterly audit was not conducted prior to the Board Meeting.

## **Unfinished Business**

**Motion: SDMS not pursue a NASMA sanctioned show in 2010 due to lack of interest by SDMS Members.** 1) Lynda Cornell 2) Debbie Lee  
**Motion Carried**

## **New Business**

- a) Approval of the 2010 Budget. The Budget/Audit Committee met in February to prepare the 2010 budget. Using the information from that meeting and financials provided by the Treasurer, Larry Wolfe, Shirley Knott, and Mel Howes prepared a budget to review. Discussion was held regarding the 2010 Budget.  
**Motion: Approve the 2010 Budget as presented.** 1) Frank Stein  
2) Mel Howes **Motion Carried**
- b) Resignation of Treasurer Judy Shulter.  
**Motion: Accept the resignation of Treasurer, Judy Shulter.**  
1) Shirley Knott 2) Lou Ann Guthrie **Motion Carried**
- c) Appointment of Interim Treasurer.  
**Motion: Combine the position of Treasurer with Secretary and make Lori Miller the interim treasurer.** 1) Lou Ann Guthrie 2) Frank Stein  
**Motion Carried.**
- d) Appointment of Interim Custodian of SDMS records.  
**Motion: Appoint Larry Wolfe interim custodian of all SDMS financial records and SDMS supplies. Give Larry Wolfe the authority to open and close bank accounts on behalf of SDMS.** 1) Shirley Knott 2) Lou Ann Guthrie  
**Motion Carried.**  
Vice President Debbie Lee will be added to the account as an authorized check signer and be allowed to review the account electronically.
- e. Long Term Goals  
Discussion was held regarding raising SDMS dues.  
**Motion: Present to the membership an increase in dues to \$25.00 to begin in 2011.** 1) Frank Stein 2) Jim Tippie **Motion Carried**  
**Motion: Develop at Membership Drive Incentive Program. Each paid member who brings in five (5) new paid members will receive One (1) year's paid membership. Membership application will be amended to show who referred the new member.** 1) Frank Stein 2) Lou Ann Guthrie  
**Motion Carried.**
- f. Special Events  
Report was given by Larry Wolfe on 2 upcoming opportunities and special events. A "Train to Win" clinic will be held on March 27, 2010 and one

immediately following the Miniature show on May 1, 2010. Information is available on the SDMS web-site.

- g. Show Committee  
**Motion: To approve the SDMS Handbook as amended.** 1) Mel Howes  
2) Shirley Knott **Motion Carried** Space permitting the Handbook will be included in the next newsletter and posted on the web-site.
- h. Excess Binders  
Discussion was held regarding what to do with all the excess Rule Book binders. No decision was made.
- i. Show Bill Review by the Board of Directors  
Discussion was held regarding the need for the Board of Directors to approve the Class List for Show Bills. By-Laws Chair Elaine Wolfe read from the current By-Laws as well as the original SDMS By-Laws, and it was her opinion they were subject to interpretation. After discussion, the Board felt the responsibility of the Show Bill should be that of the Show Committee. Sally had already provided a proposed Class List for the May and June Shows. The Board, after reviewing both, made minor recommendations for changes. Sally will incorporate these changes when she numbers and finalizes the Class List.
- j. Vacant Show Coordinator Position  
Sally read a statement regarding the Show Chair and Show Coordinator duties. After much discussion, Shirley Knott agreed to perform the duties of Show Coordinator with Debbie Lee assisting with Large Animals and Lou Ann Guthrie with Miniatures.
- k. May Show/TSO Update  
Sally reported we need to book 50 stalls for both nights to make rental of the facility in Glen Rose affordable. She recommends the fee be \$25.00 per night or \$40.00 for 2 nights. We will not make any money on shavings, and will be responsible for distributing them. Several questions have arisen regarding the SDMS policy on drugging animals. A statement will be included on all Show Bills regarding the possibility of testing. The Steins will check into the cost of testing. Marsha Stein has drawn blood for testing purposes and is qualified to do so. She volunteered to draw the blood, and possibly to fund the testing. The TSO Judges have been contracted and will be Nancy Luck and Trail Judge Carol Swanson. RV site location will be changed this year due to construction. After discussion, it was decided neither a Silent Auction, nor a Special Event/Demonstration on Saturday night will be held. Mugs will again be given for all First Place Winners. An incentive for obtaining the largest amount of Sponsorship money was discussed. It was determined the incentive would be \$125.00, either in the form of cash or gift certificate, and will be given to the member who obtains the most TSO sponsorship dollars.

The meeting adjourned at 5:39 p.m. The next meeting date has not been set.

Elaine Wolfe for Secretary Lori Miller

Approved By: Lynda Cornell, Sally Armstrong, Shirley Knott, Debbie Lee, Frank Stein